



DEPARTMENT OF THE ARMY  
HEADQUARTERS FIRST UNITED STATES ARMY  
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FOREST PARK GA 30297-5000

AFKA-OP

2 December 2003

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: First United States Army Standards for Soldier and Unit Mobilization Station Processing and Training

1. PURPOSE. To promulgate clear guidance to Mobilization Station Commanders and Commanders of mobilizing Reserve Component units concerning First Army policies for reception, processing and training of mobilizing units at First U.S. Army mobilization stations.

2. GENERAL:

a. Proper reception of an arriving unit at the mobilization station is important. It is my intent that all brigade and battalion level commanders and command sergeants major be personally greeted, whenever possible, by the mobilization station and training support brigade commanders and their command sergeants major. All other units, regardless of size, will be properly welcomed upon arrival by an appropriate representative of the mobilization station commander and the training support brigade commander. Reception of units will include a face to face dialogue between the commanders of the mobilization station, training support brigade and the mobilizing unit. This discussion will include an assessment by the mobilizing unit commander of his unit's training status and any training objectives the unit commander wants to achieve during mobilization. The product of this discussion should be agreement on the post-mobilization training plan for the unit. This discussion is commander's business.

b. All efforts at the mobilization station will be focused on enhancing the readiness of the mobilizing unit to accomplish its assigned mission.

(1) The mobilization station will inspect the deployment packets for each soldier to ensure that all soldier readiness processing (SRP) tasks were completed to standard prior to mobilization. Only those tasks that were not completed or were not properly documented will be executed at the mobilization station.

(2) The focus of training for mobilizing units will be to achieve all established training requirements and to ensure that soldiers are properly prepared, both mentally and physically for combat. If a unit can document that training tasks were conducted to standard prior to arrival at the mobilization station, there is no requirement to execute these tasks again. We will capitalize on tasks conducted prior to arrival at the mobilization station by using our training resources to bring the unit to an even higher state of training readiness prior to deployment.

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(3) Where discrepancies exist, mobilization station commanders must be personally involved in determining adequacy of tasks executed prior to arrival at the mobilization station and should do so in direct coordination with the mobilizing unit commander.

(4) Further implementing guidance is enclosed to address specific details related to the execution and documentation of tasks prior to mobilization station arrival.

3. Ultimately, our goal must be to deploy only those soldiers and units that have met all established criteria for deployment. I hold mobilization station and training support brigade commanders responsible to ensure every soldier is fully trained and equipped prior to deployment, and I reserve approval authority for any exceptions from this policy.

Encl

////////ORIGINAL SIGNED////////

JOSEPH R. INGE  
Lieutenant General, USA  
Commanding

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