DEPARTMENT OF THE ARMY
HEADQUARTERS, ARMY SUPPORT ACTIVITY
JOINT BASE McGUIRE-DIX-LAKEHURST
5417 ALABAMA AVENUE
FORT DIX, NEW JERSEY 08640-5000

REPLY TO
ATTENTION OF :

IMNE-DIX-ZA 8 March 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Support Activity - Dix Command Policy Memorandum #17 - Reservation of Authority to Impose Disciplinary and Adverse Administrative Actions on Officers and Senior Noncommissioned Officers

1. This policy memorandum supersedes Fort Dix Policy #29 – Reservation of Authority to Impose Non- judicial Punishment and Administrative Letters of Reprimand, dated 22 July 2009.

2. APPLICABILITY: This policy applies to all officers, warrant officers and noncommissioned officers in the grades of E-7 and above assigned or attached to Army Support Activity (ASA) Dix and Devens Reserve Forces Training Area, for administration of the Uniform Code of Military Justice.

3. REFERENCE: Paragraph 3-7c, AR 27-10, Military Justice, 16 November 2005

4. I hereby withhold authority from all subordinate commanders to impose disciplinary action, to include court-martial or non-judicial punishment, and adverse administrative action, to include administrative written reprimands, for acts of misconduct committed by commissioned officers, warrant officers and noncommissioned officers in the rank of E-7 and above.

a. When a commander receives a report of misconduct involving an officer, warrant officer or noncommissioned officer with rank of E-7 and above, subordinate commanders may conduct a preliminary fact-finding inquiry, if necessary. Any offense punishable by more than a year confinement should be turned over to law enforcement officials for investigation. Commanders should consult with the Office of the Staff Judge Advocate in conducting such inquiries.

b. Commanders must report all allegations of misconduct by an officer, warrant officer, or noncommissioned officer with rank of E-7 or above, to me even if the reports are later determined unfounded. If subordinate commanders believe disciplinary or adverse administrative action is appropriate, all evidence related to the case shall be forwarded to me, through intermediate commanders, with recommendations as to disposition.

c. Commanders may request that I return the case to them to impose disciplinary or adverse administrative action at their level. I will make this determination on a case by case basis.

PATRICK J. SLOWEY
Colonel, IN
Commanding

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